OneVA Pharmacy Implementation

**Meeting Information**

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| **Discussion:** | OneVA Pharmacy Implementation Daily Scrum Meeting | | |
| **Date of Meeting:** | 03/02/2015 | **Location:** | Teleconference |
| **Facilitator:** | Cecelia Wray | | |
| **Time:** | 2:30 pm-3:00 pm | | |

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| Attendee Name (P=Present) | | | |
| Birali Hakizumwami |  | Brad Fisher | **P** |
| Cecelia Wray | **P** | Tony Burleson | **P** |
| Kathy Coupland | **P** | Sherri Simons |  |
| Bill Walsh | **P** | TJ Cope | **P** |

**Action Items Outstanding**

| Priority | Open / Closed | Origin  Date | Action Item | Owner | Due Date/Status | Date Completed |
| --- | --- | --- | --- | --- | --- | --- |
| H | O | 12/09/15 | VA Access: TJ Process the Elevated Privileges (EP) Forms | Waiting Josh to approve | 03/04/16 |  |
| H | O | 02/10/16 | Team awaiting updated project schedule with milestone dates | Cecelia/Mike Fauber | 02/29/16 |  |
| H | O | 02/16/16 | Team awaiting VAeMI EDE Development Environment | Russ | 02/29/16 |  |
| H | O | 02/10/16 | Team waiting access to VAeMI Testing Environment | Ken | 02/29/16 |  |
| H | O | 01/11/16 | Team waiting on GFEs | Each team member submitted a Help Desk Request for GFE | 03/04/16 |  |
| H | O | 02/05/16 | eToken for Tony, Kathy, TJ | Waiting Josh approve | 02/29/16 |  |
| L | O | 12/09/15 | Smoke testing and ensure eMI box is set up and HDR/CDS access is available & MVI is working. | TJ Cope / Tony Burleson / Brad | TBD |  |
| L | O | 12/09/15 | Documentation: Send OneVA Pharmacy components to Initial Operating Capability (IOC) sites for testing | Brad Fisher / Tony Burleson | TBD |  |
| L | O | 12/09/15 | Testing: Validate software meets requirements via Skype | Rob Silverman work with TJ | TBD |  |
| L | O | 12/09/15 | Documentation: Develop Sustainment Transition Plan (Health Product Support possibility) | Cecelia / Bill / Joshua discuss Kathy to author | TBD |  |
| L | O | 12/30/15 | Open Ports for Capture Agents to be Installed on testing environment | Brad/Tony | TBD |  |
| L | O | 12/30/15 | SEDR: Define the data to be captured | Brad/Tony | TBD |  |
| L | O | 12/30/15 | SEDR: Run Tests to Capture Data | Brad | TBD |  |
| L | O | 12/30/15 | SEDR: Install Capture Agents on Servers and Client | Brad/Tony | TBD |  |
| L | O | 01/04/16 | Documentation: Patch Description and Install Guides (2) to Kayleen Zimmerman | Brad/Kathy | 03/24/16 |  |
| L | O | 01/21/16 | Apply patch 427 and 444 | Brad | 04/06/16 |  |
| M | O | 02/12/16 | Team enter tasks on Rational Tool | TJ | 03/04/16 |  |
| L | C | 02/16/16 | Birali VA Network Access | Kit | No longer needed | 03/02/16 |

| **Discussion Notes** |
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| * Cecelia walked through the Sprint 1 User Stories and Tasks with the team. Discussions of detail were held with each member participating. * Brad and TJ discussed the process regarding creating and access test patients. * Tony has access to JAZZ and has been charged to updating his tasks, including ICD. * TJ to complete his tasks by Friday. * Everyone must change the status to Start Working * Tony to submit the Help Desk ticket for GFE |
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